

Appendix A: Master Landmarks Preservation Commission Calendar

January	FIRST MEETING
	BOARD BUSINESS <ul style="list-style-type: none"> Officer Elections: Elections Establish Preservation Month activities committee Begin Awards Nomination Process
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Public Hearing: Winter Qtr Nominations ⁸
February	FIRST MEETING
	SECOND MEETING
	BOARD BUSINESS <ul style="list-style-type: none"> Awards Nomination Update Preservation Month Activities Update
March	FIRST MEETING
	NOMINATIONS <ul style="list-style-type: none"> Nominations due for Spring Qtr Public Hearing ⁹
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Last preliminary review date for Spring Qtr Public Hearing BOARD BUSINESS <ul style="list-style-type: none"> Discussion of Annual Report to Council
April	FIRST MEETING
	BOARD BUSINESS <ul style="list-style-type: none"> Selection of Achievement Awardees Preservation Month Activities Update/Final Review Consideration of Draft Annual Report to Council
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Public Hearing: Spring Qtr Nominations
May	FIRST MEETING
	SECOND MEETING
June	FIRST MEETING
	NOMINATIONS <ul style="list-style-type: none"> Nominations due for Summer Qtr Public Hearing
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Last preliminary review date for Summer Qtr Public Hearing

July	FIRST MEETING
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Public Hearing: Summer Qtr Nominations ¹⁰
August	FIRST MEETING
	SECOND MEETING
September	FIRST MEETING
	NOMINATIONS <ul style="list-style-type: none"> Nominations due for Fall Qtr Public Hearing
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Last preliminary review date for Fall Qtr Public Hearing BOARD BUSINESS <ul style="list-style-type: none"> Commissioner Terms Update
October ¹¹	FIRST MEETING
	SPECIAL TAX VALUATIONS <ul style="list-style-type: none"> Application Review Bylaws and Inventory Review
	SECOND MEETING
	NOMINATIONS <ul style="list-style-type: none"> Public Hearing: Fall Qtr Nominations SPECIAL TAX VALUATIONS <ul style="list-style-type: none"> Application Review
November	FIRST MEETING
	NOMINATIONS <ul style="list-style-type: none"> Nominations due for Winter Qtr Public Hearing
	SPECIAL TAX VALUATIONS <ul style="list-style-type: none"> Application Review
	BOARD BUSINESS <ul style="list-style-type: none"> Public Hearing: Bylaws and Inventory Review (as needed)
	NO SECOND MEETING
December	FIRST MEETING
	NOMINATIONS <ul style="list-style-type: none"> Last preliminary review date for Winter Qtr Public Hearing
	BOARD BUSINESS <ul style="list-style-type: none"> Bylaws and Inventory Approval Officer Elections: Nominations
	NO SECOND MEETING

⁸ Deadline for quarterly hearings is a minimum 2 meetings, or 4 weeks, ahead of date of hearing.

⁹ Filing deadline is a minimum of 2 weeks ahead of preliminary review date.

¹⁰ Deadline for nominations intending to apply for Special Tax Valuation in same year

¹¹ October 1: STV Filing deadline